



# ELKHART PUBLIC LIBRARY

## Agenda

BOARD OF TRUSTEES' MEETING  
Tuesday, October 16, 2018  
5:30 p.m.  
Main Library  
300 S Second Street, Elkhart, IN

### BUDGET ADOPTION MEETING

- A. ROLL AND INTRODUCTION OF GUESTS
- B. 2019 BUDGET ADOPTION
- C. ADJOURNMENT

### AGENDA

- A. ROLL AND INTRODUCTION OF GUESTS
- B. CONSENT AGENDA
  - 1. Adopt Agenda
  - 2. Minutes of the Last Meeting
  - 3. Business Manager's Report and Finances
    - a. Financial Reports – September 2018
    - b. Claims-to-be-paid – September/October 2018
    - c. Projected Summary of Cash – October/November 2018
    - d. Cash Flow & Investment Recommendation – October 2018
  - 4. Personnel Changes Report
- C. PRESIDENT'S BUSINESS
  - 1. National Friends of Libraries Week (October 21-27)
- D. DIRECTOR'S REPORT
  - 1. Informational Items
  - 2. Department Report – Deb Bloom, Circulation Department Head
- E. UNFINISHED BUSINESS
  - 1. Strategic Plan 2019-2021
- F. NEW BUSINESS
  - 1. Emergency/Unplanned Closures Policy technical update
  - 2. PTO Policy technical correction
  - 3. 1782 Notice Response Resolution
- G. Questions and Information from Board, Staff, and Guests

NEXT SCHEDULED BOARD MEETING: November 27 at 5:30 pm at the Dunlap Branch  
Library, 58485 CR 13, Elkhart