



ELKHART PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

February 19, 2019
Board of Trustees Meeting 5:30 p.m.
Downtown Location
300 S 2nd Street, Elkhart, IN

REGULAR BOARD OF TRUSTEES MEETING

The regular meeting of the Board of Trustees of the Elkhart Public Library was called to order at 5:36 p.m. by Janice E. Dean, President.

ROLL CALL & INTRODUCTION OF GUESTS

Members present: Janice E. Dean, James W. Rieckhoff, Laura Steffen and Michael Wagner. Jennifer Nielsen, Carlos A. Esteves and Clarence W. Thomas were not in attendance.

Others present: Jane A. Garoutte, Business Manager/Treasurer, and Lisa Guedea Carreño, Director.

Staff present: Diana Gill, Computer Services Department Head; Katrina Maust, Reference Department Head; Allison McLean, Young People's Services Department Head; Charles Pieri, Branch Young People's Services; Mary Beth Schlabach, Assistant Director of Public Services; Mark van Lummel, Technical Services Department Head; Paula Watson, Administrative Clerk; and Trevor Wendzonka, Marketing and Public Relations Manager.

CONSENT AGENDA

The consent agenda was presented. There being no objections, James W. Rieckhoff moved

THAT the Consent Agenda, including investment recommendations, be adopted.

Michael Wagner seconded

Motion: carried

PRESIDENT'S BUSINESS

Janice E. Dean, President, reported that the terms for two board members would end in June of 2019. Janice reported that Carlos A. Esteves' first term ends June of 2019 and he is eligible for reappointment. Janice E. Dean's final term ends June 2019 and has served the maximum allowed consecutively.

DIRECTOR'S REPORT

Lisa Guedea Carreño, Director, presented her report for February. Lisa talked about important state legislation that could impact public libraries.

Department Report

Katrina Maust, Reference Department Head presented a slide show. Katrina highlighted the many aspects of the Reference Department. Interlibrary loans, local history, genealogy, eCards, digital entertainment, newspapers and magazines are just a part of the wide range of services they provide.

UNFINISHED BUSINESS

NEW BUSINESS

Circulation Policy

Lisa Guedea Carreño, Director, presented the Circulation Policy. James W. Rieckhoff moved

THAT the Circulation Policy be approved as presented.

Laura Steffen seconded

Motion: carried

Proposal for Fine-Free Youth Materials at Elkhart Public Library

Lisa Guedea Carreño, Director, presented the Proposal for Fine-Free Youth Materials. Michael Wagner moved

THAT the Proposal for Fine-Free Youth Materials at Elkhart Public Library be approved.

James W. Rieckhoff seconded

Motion: no vote

With no vote in favor and with the loss of a quorum at 6:30 p.m., President Janice E. Dean said the proposal for Fine-Free Youth Materials would be re-considered at next month's meeting.

Questions and Information from Board, Staff, and Guests

ADJOURNMENT

The regular Board meeting was adjourned by Janice E. Dean at 6:31 p.m.

The next regularly scheduled meeting of the Board of Trustees will be March 19, 2019, at Downtown Location, 300 S 2nd Street, Elkhart, IN.

Jennifer Nielsen, Secretary