

PUBLIC HEARING – Additional Appropriation from Library Improvement Reserve Fund

BOARD MEETING AGENDA

- A. ROLL AND INTRODUCTION OF GUESTS
- B. CONSENT AGENDA
 - 1. Adopt Agenda
 - 2. Minutes of the Last Meeting
 - 3. Business Manager's Report and Finances
 - a. Financial Statements – April 2022
 - b. Claims-to-be-paid –April/May 2022
 - c. Projected summary –May/June 2022
 - d. Estimated cash flow – May 2022 – July 2022
 - e. Personnel Changes Report –April/May 2022
- C. PRESIDENT'S BUSINESS
 - 1. Appoint director review committee and agree on timetable
 - 2. Board Officers Nominating Committee (elections in June for July 1 start date)
 - 3. *Board member (re)appointments – Oath of office & Certificate of Appointment signatures**
- D. DIRECTOR'S REPORT
 - 1. Growing Readers Program—Presentation by Sonya Overman, Young People's Services Assistant
- E. UNFINISHED BUSINESS
 - 1. Unattended Children Policy (take off the table for second reading)
 - 2. Grievance Resolution Policy revision—new title: Conflict and Grievance Resolution Policy (second reading)
- F. NEW BUSINESS
 - 1. Fax Fee Proposal (first reading)
 - 2. Treasurer's Bond – Set amount of bond (currently \$30,000)
- G. Questions and Information from Board, Staff, and Guests

**NOTE: Both of the reappointment requests are scheduled for appointing body meetings on Monday, May 16. Although they are likely to be approved, we may not have the necessary paperwork in hand by the 17th. If necessary, we will move this agenda item to June.*

NEXT SCHEDULED BOARD MEETING: June 21, 2022 at 5:30 pm at the Downtown Library, 300 S, 2nd Street, Elkhart (574-522-2665).

According to EPL policy, "meetings conducted entirely in person are the expected method of conducting official business." However, this month's agenda does not include any items that would prohibit a Board member from attending the meeting electronically (according to statute and policy), as long as all of these conditions are met:

- a. At least four Trustees must be present in person at the designated location.
- b. Trustees participating via electronic communications must be both seen and heard to participate in votes.
- c. The presiding officer must take votes only by roll call.
- d. Trustees must notify the presiding officer at least 72 hours in advance of the announced meeting time if they choose to attend the meeting via electronic communications.
- e. Trustees may not attend more than two consecutive regular public Library Board meetings via electronic communications, and may not attend more than half of the Library Board's regular public meetings in a given year via electronic communications, unless the reason for attending electronically is due to military service; illness or other medical condition; death of a family member; or emergency involving actual or threatened injury to individuals or property.

General public and interested individuals wanting to observe the Elkhart Public Library Board of Trustees meeting via videoconference may contact Sam Householder, Elkhart Public Library Communications Manager, on Monday, May 16, to ask if there will be an electronic option, and if so, to receive viewing information. Contact Sam by email: shouseholder@MyEPL.org or cell 574-527-2865.