

Approved by the Board of Trustees
 December 21, 2021
 Effective February 22, 2022
 Last revised May 18, 2022

Overdue Fines	
Hot Spot	\$1.00 per day
Interlibrary Loan	Varies according to lending library
Lost/Damaged Items	
All Materials – No refunds will be issued after one year from the date of payment for a lost item.	Cost of Material
Container Replacement – DVD & CD	\$1.00 / Per Item
Container Replacement – Hot Spot	\$30.00 / Per Item
Library Cards	
Resident	None (free)
Replacement	\$1.00 / Per Card
Nonresident – Individual (set by annual Board resolution)	\$72.00 / Per Year
Nonresident – Student or Teacher (set by annual Board resolution)	\$30.00 / Per Year
Public Library Access Card (PLAC) (set by Indiana State Library 1/1/2022)	\$65.00 / Per Year
Other Fees and Charges	
Photocopy – Black and White (includes microfiche and microfilm)	\$0.15 / Each
Photocopy – Color	\$0.50 / Each
Scan to Electronic format (file, e-mail, etc.)	None (free)
Send Fax to Local, Toll Free Number, or Long Distance	None (free)
Send Fax to International Fax Local or Toll Free Number	None (free)
Obituary photocopy/scan – delivered via US mail or e-mail	\$5.00 / 1–3 obituaries (\$5 for additional increments of 1-3 obits)
Local history and genealogy research assistance – delivered via US mail or e-mail	\$5.00 / up to 30 minutes of assistance (\$5 for additional 30-minute increments up to a max. of 1.5 hrs per month per requester)

 Adopted by the Elkhart Public Library Board of Trustees: December 21, 2021; effective February 22, 2022;
 Nonresident – Individual fee effective March 15, 2022; fax charges changed to free effective May 18, 2022.

Supersedes Fee Schedule adopted March 16, 2021