

**BOARD MEETING AGENDA**

- A. ROLL AND INTRODUCTION OF GUESTS
- B. CONSENT AGENDA
  - 1. Adopt Agenda
  - 2. Minutes of the Last Meeting
  - 3. Business Manager's Report and Finances
    - a. Financial Statements – June 2022
    - b. Claims-to-be-paid – June/July 2022
    - c. Projected summary – July/August 2022
    - d. Estimated cash flow – July 2022 – September 2022
    - e. Personnel Changes Report – June/July 2022
- C. PRESIDENT'S BUSINESS
  - 1. Updated Conflict of Interest Forms for Board members
- D. DIRECTOR'S REPORT
  - 1. Board Reference Binder updates
  - 2. Reference Services Department Presentation – Katrina Maust, Department Head
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
  - 1. Patron Code of Conduct Policy revision (first reading)
  - 2. Board Meeting Policy revision (first reading)
  - 3. Proposal: Mid-year Pay Increase and Wage Schedule Adjustment
  - 4. Resolution: Commitment to Join Indiana State Library Consortium for Public Internet Access for Funding Year July 1, 2023 through June 30, 2024
  - 5. TCU Corporate resolution and bank account authorization
  - 6. PLAC Quarterly Report (signature only)
- G. Questions and Information from Board, Staff, and Guests

NEXT SCHEDULED BOARD MEETING: August 16, 2022 at 5:30 pm at the Downtown Library, 300 S, 2<sup>nd</sup> Street, Elkhart (574-522-2665).

According to EPL policy, "meetings conducted entirely in person are the expected method of conducting official business." However, this month's agenda does not include any items that would prohibit a Board member from attending the meeting electronically. (The additional appropriation does not involve a tax increase.) However, all of the following conditions must be met for a hybrid meeting to take place:

- a. At least four Trustees must be present in person at the designated location.
- b. Trustees participating via electronic communications must be both seen and heard to participate in votes.
- c. The presiding officer must take votes only by roll call.
- d. Trustees must notify the presiding officer at least 72 hours in advance of the announced meeting time if they choose to attend the meeting via electronic communications.
- e. Trustees may not attend more than two consecutive regular public Library Board meetings via electronic communications, and may not attend more than half of the Library Board's regular public meetings in a given year via electronic communications, unless the reason for attending electronically is due to military service; illness or other medical condition; death of a family member; or emergency involving actual or threatened injury to individuals or property.

General public and interested individuals wanting to observe the Elkhart Public Library Board of Trustees meeting via videoconference may contact Sam Householder, Elkhart Public Library Communications Manager, on Monday, July 18, to ask if there will be an electronic option, and if so, to receive viewing information. Contact Sam by email:

[shouseholder@MyEPL.org](mailto:shouseholder@MyEPL.org) or cell 574-527-2865

To be emailed to news media on July 15, 2022.