

BUDGET ADOPTION MEETING

- A. ROLL AND INTRODUCTION OF GUESTS
- B. 2025 BUDGET ADOPTION – Resolution and signatures required
- C. ADJOURNMENT

REGULAR MEETING AGENDA

- A. ROLL AND INTRODUCTION OF GUESTS
- B. CONSENT AGENDA
 - 1. Adopt Agenda
 - 2. Minutes of the Last Meeting
 - 3. Business Manager's Report and Finances
 - a. Financial Statements – September 2024
 - b. Claims-to-be-paid – September/October 2024
 - c. Projected summary – October/November 2024
 - d. Estimated cash flow – October-December 2024
 - e. Personnel Changes Report –September/October 2024
- C. PRESIDENT'S BUSINESS
- D. DIRECTOR'S REPORT
 - 1. Department Report: Jeanne Glanders, Head of Popular Materials
- E. UNFINISHED BUSINESS
 - 1. Feasibility Studies: YPS Space and Fundraising
- F. NEW BUSINESS
 - 1. Non-Resident Card Policy revision (first reading)
 - 2. Vacation Policy revision (first reading)
 - 3. Technical Services Clerk Job Description revision
 - 4. Resolution to Establish Cash Accounts
 - 5. 1782 Notice Response Resolution
 - 6. PLAC Report for Board President and Director signature (quarterly)
- G. PRIVILEGE OF THE FLOOR: Guests, Staff, and Board members may have up to five (5) minutes each to speak on an issue.

NEXT SCHEDULED BOARD MEETING: November 19, 2024 at 5:30 pm, Cleveland Branch Library, 53715 County Road 1, Elkhart

* This month's agenda includes the adoption of the Library's 2025 Budget, which prohibits electronic participation by Board members according to Indiana law, IC 5-14-1.5-3.5(i), and EPL's *Board Meetings Policy*. All trustees attending the meeting must attend in person. Further, a quorum of four (4) trustees is required to adopt the budget and hold the regular Board meeting following budget adoption.

General public and interested individuals wanting to observe the Elkhart Public Library Board of Trustees meeting via videoconference may contact Sam Householder, Elkhart Public Library Communications Manager, on Monday, October 14 to receive viewing information. Contact Sam by email: shouseholder@MyEPL.org or cell 574-527-2865.