

**REGULAR MEETING AGENDA**

- A. ROLL AND INTRODUCTION OF GUESTS
- B. CONSENT AGENDA
  - 1. Adopt Agenda
  - 2. Minutes of the Last Meeting
  - 3. Business Manager's Report and Finances
    - a. Financial Statements – March 2025
    - b. Disclosures of Conflict of Interest
    - c. Claims-to-be-paid – March/April 2025
    - d. Projected summary – April/May 2025
    - e. Estimated cash flow – April through June 2025
    - f. Personnel Changes Report – March/April 2025
- C. PRESIDENT'S BUSINESS
  - 1.
- D. DIRECTOR'S REPORT
  - 1. Executive Director Search Update
  - 2. Department Report: Jarret Mitchell, Pierre Moran
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
  - 1. Wage Schedule
  - 2. 1<sup>st</sup> Quarter PLAC Report (Signature only)
- G. PRIVILEGE OF THE FLOOR: Guests, Staff, and Board members may have up to five (5) minutes each to speak on an issue.

**EXECUTIVE SESSION**

Following the regular Board meeting, the Board will meet in executive session as provided for by IC 5-14-1.5-6.1(b)(2), Item D: For discussion of strategy with respect to a real property transaction.

**NEXT SCHEDULED BOARD MEETING:** Tuesday, May 20, 2025 at 5:30 pm, Downtown, 300 S 2<sup>nd</sup> St

\*General public and interested individuals wanting to observe the Elkhart Public Library Board of Trustees meeting via videoconference may contact Sam Householder, Elkhart Public Library Communications Manager, on Monday, April 14 to receive viewing information. Contact Sam by email: [shouseholder@MyEPL.org](mailto:shouseholder@MyEPL.org) or cell 574-527-2865.

According to EPL policy, "meetings conducted entirely in person are the expected method of conducting official business." However, this month's agenda does not include any items that would prohibit a Board member from attending the meeting electronically, as long as all of the following conditions are met:

- a. At least four Trustees must be present in person at the designated location; and
- b. Trustees participating via electronic communications must be both seen and heard to participate in votes; and
- c. The presiding officer must take votes only by roll call; and
- d. Trustees must notify the presiding officer at least 72 hours in advance of the announced meeting time if they choose to attend the meeting via electronic communications; and
- e. Trustees may not attend more than two consecutive regular public Library Board meetings via electronic communications, and may not attend more than half of the Library Board's regular public meetings in a given year via electronic communications, unless the reason for attending electronically is due to military service; illness or other medical condition; death of a family member; or emergency involving actual or threatened injury to individuals or



**BOARD OF TRUSTEES' MEETING**  
**Tuesday, April 15, 2025**  
**5:30 p.m.**  
Downtown Library\*  
Lower Level Meeting Rooms

property.