

REGULAR MEETING AGENDA

- A. ROLL AND INTRODUCTION OF GUESTS
- B. CONSENT AGENDA
 - 1. Adopt Agenda
 - 2. Minutes of the Last Meeting
 - 3. Business Manager's Report and Finances
 - a. Financial Statements – May 2025
 - b. Disclosures of Conflict of Interest
 - c. Claims-to-be-paid – May/June 2025
 - d. Projected summary – June/July 2025
 - e. Estimated cash flow – June through August 2025
 - f. Personnel Changes Report – May/June 2025
- C. PRESIDENT'S BUSINESS
 - 1. Update of Executive Director position
- D. DIRECTOR'S REPORT
 - 1. Department Report – Katie Cullison, Osolo
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
 - 1. Authorization to sign lease
 - 2. Certificates of Appointment & Oath of Office (new or reappointed Board Members)
 - 3. Election of Board officers
 - 4. Treasurer's Bond (new or re-elected treasurer)
 - 5. New Bank Signature Cards (if new elected officers)
- G. PRIVILEGE OF THE FLOOR: Guests, Staff, and Board members may have up to five (5) minutes each to speak on an issue.

NEXT SCHEDULED BOARD MEETING: Tuesday, July 15, 2025 at 5:30 pm, Downtown Library, 300 S. Second St.

Board Member	Appointing body	Term
James W. Rieckhoff – President	Elkhart County Council	7/1/2021 – 6/30/2025
Jeri Stahr – Vice President	Elkhart School Board	7/1/2023 – 6/30/2027
Jennifer Nielson – Secretary	Elkhart County Commissioners	7/1/2021 – 6/30/2025
Laura Steffen	Elkhart County Commissioners	7/1/2022 – 6/30/2026
Janet Gruwell	Concord School Board	7/1/2022 – 6/30/2026
Cynthia Dunlop	Elkhart School Board	7/1/2024 – 6/30/2028
Yuliana Rivera Arce	Elkhart County Council	8/17/2023 – 6/30/2027

*General public and interested individuals wanting to observe the Elkhart Public Library Board of Trustees meeting via videoconference may contact Sam Householder, Elkhart Public Library Communications Manager, on Monday, June 16 to receive viewing information. Contact Sam by email: shouseholder@MyEPL.org or cell 574-527-2865.

According to EPL policy, “meetings conducted entirely in person are the expected method of conducting official business.” However, this month’s agenda does not include any items that would prohibit a Board member from attending the meeting electronically, as long as all of the following conditions are met:

- a. At least four Trustees must be present in person at the designated location; and
- b. Trustees participating via electronic communications must be both seen and heard to participate in votes; and
- c. The presiding officer must take votes only by roll call; and
- d. Trustees must notify the presiding officer at least 72 hours in advance of the announced meeting time if they choose

Emailed to News Media on 6/13/2025.



ELKHART PUBLIC LIBRARY

AGENDA

BOARD OF TRUSTEES' MEETING

Tuesday, June 17, 2025

5:30 p.m.

Osolo Branch Library*

- to attend the meeting via electronic communications; and
- e. Trustees may not attend more than two consecutive regular public Library Board meetings via electronic communications, and may not attend more than half of the Library Board's regular public meetings in a given year via electronic communications, unless the reason for attending electronically is due to military service; illness or other medical condition; death of a family member; or emergency involving actual or threatened injury to individuals or property.