

REGULAR MEETING AGENDA

- A. ROLL AND INTRODUCTION OF GUESTS
- B. CONSENT AGENDA
 - 1. Adopt Agenda
 - 2. Minutes of the Last Meeting
 - 3. Director of Finance Report
 - a. Financial Statements – June 2025
 - b. Disclosures of Conflict of Interest
 - c. Claims-to-be-paid – June/July 2025
 - d. Projected summary – July/August 2025
 - e. Estimated cash flow – July through September 2025
 - f. Personnel Changes Report – June/July 2025
- C. PRESIDENT'S BUSINESS
 - 1. Board Conflict of Interest forms
 - 2. Bi-Annual Review of Board of Trustees By-Laws
- D. DIRECTOR'S REPORT
 - 1. Budget 2026: Budget Process, Timeline and Priorities
 - 2. Circulation report by Deb Bloom, Department Manager
- E. UNFINISHED BUSINESS
 - 1.
- F. NEW BUSINESS
 - 1. ISL Consortium – Resolution: Commitment to participate following fiscal year (in July 2025 it will be for FY July 1, 2026 – June 30, 2027)
 - 2. PLAC Report (signature only)
- G. PRIVILEGE OF THE FLOOR: Guests, Staff, and Board members may have up to five (5) minutes each to speak on an issue.

NEXT SCHEDULED BOARD MEETING: August 19, 2025 at 5:30 pm, Cleveland Branch Library, 53715 County Road 1, Elkhart

Current Trustees with appointing body are required to be listed on all agendas. See IC 5-14-9, effective 7/1/2025		
Board Member	Appointing body	Term
James W. Rieckhoff – President	Elkhart County Council	7/1/2025 – 6/30/2029
Jeri Stahr – Vice President	Elkhart School Board	7/1/2023 – 6/30/2027
Dan Holtz	Elkhart County Commissioners	7/1/2025 – 6/30/2029
Laura Steffen – Secretary	Elkhart County Commissioners	7/1/2022 – 6/30/2026
Janet Gruwell	Concord School Board	7/1/2022 – 6/30/2026
Cynthia Dunlop	Elkhart School Board	7/1/2024 – 6/30/2028
Yuliana Rivera Arce	Elkhart County Council	8/17/2023 – 6/30/2027

* General public and interested individuals wanting to observe the Elkhart Public Library Board of Trustees meeting via videoconference may contact Sam Householder, Elkhart Public Library Communications Manager, on Monday, July 14, 2025 to receive viewing information. Contact Sam by email: shouseholder@MyEPL.org or cell 574-527-2865.

According to EPL policy, “meetings conducted entirely in person are the expected method of conducting official business.” However, this month’s agenda does not include any items that would prohibit a Board member from attending the meeting electronically, as long as all of the following conditions are met:

- a. At least four Trustees must be present in person at the designated location; and
- b. Trustees participating via electronic communications must be both seen and heard to participate in votes; and

Emailed to News Media on July 11, 2025.



ELKHART PUBLIC LIBRARY

AGENDA

BOARD OF TRUSTEES' MEETING

Tuesday, July 15 2025

5:30 p.m.

Downtown Library*

Lower Level Meeting Rooms

- c. The presiding officer must take votes only by roll call; and
- d. Trustees must notify the presiding officer at least 72 hours in advance of the announced meeting time if they choose to attend the meeting via electronic communications; and
- e. Trustees may not attend more than two consecutive regular public Library Board meetings via electronic communications, and may not attend more than half of the Library Board's regular public meetings in a given year via electronic communications, unless the reason for attending electronically is due to military service; illness or other medical condition; death of a family member; or emergency involving actual or threatened injury to individuals or property.