

A. PURPOSE

The Elkhart Public Library recognizes that there may be times the Library or a member of the public wishes to reinstate material that had been withdrawn as part of a reconsideration process. This policy ensures a systematic approach for **considering** reinstatement of such materials.

B. POLICY

1. The prior decision to withdraw or reclassify the material based on the reconsideration process creates a high bar to reverse the decision and reinstate the material. Any decision to reinstate must satisfactorily answer the question of what has changed to allow for reinstatement in the context of the Library's Collection Development Policy.
2. No material will be considered for reinstatement for three (3) years after a withdrawal or reclassification due to the reconsideration process.
3. Selectors who wish to reinstate material must fill out a Reinstatement of Reconsidered Material form.
4. The Executive Director will notify the President of the Elkhart Public Library Board of Trustees when
 - a. A request for reinstatement is made, and
 - b. A decision is reached by the Executive Director
5. The Executive Director will appoint a committee to review the request for reinstatement.
 - a. The committee will consult/consider the following in preparing its report and recommendation:
 - 1) The American Library Bill of Rights, published by the American Library Association
 - 2) The Freedom to Read Statement, jointly published by the American Library Association and the American Publishers Association
 - 3) The Elkhart Public Library Collection Development Policy
 - 4) Professional reviews
 - 5) The extant notes, documents and decisions for the prior removal due to a reconsideration request.
 - 6) The literary, historical, cultural, and societal context in which the work was created
 - b. The committee will draft a report to the Executive Director and include a recommendation for or against reinstatement.
6. The Executive Director will make the decision on reinstatement. The Executive Director may choose to speak with the committee as part of his/her/their decision making process.

7. If a reinstatement is unsuccessful, the material will not be considered for further reinstatement for three (3) years.

C. ADOPTION

1. Adopted by the Elkhart Public Library Board of Trustees: March 22, 2022